



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		BHAGWANTRAO ARTS AND SCIENCE COLLEGE ETAPALLI DIST GADCHIROLI
• Name of the Head of the institution		Dr. SHAMRAO NEMAJI BUTE
• Designation		PRINCIPAL
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		07136223159
• Mobile No:		9423122212
• Registered e-mail		bascollegeetapalli@gmail.com
• Alternate e-mail		shamraobute405@gmail.com
• Address		KRUSHNAR ROAD NEAR ITI
• City/Town		ETAPALLI DIST GADCHIROLI
• State/UT		MAHARASHTRA
• Pin Code		442704
<b>2.Institutional status</b>		
• Affiliated / Constitution Colleges		AFFILIATED
• Type of Institution		Co-education
• Location		Rural

• Financial Status	Grants-in aid						
• Name of the Affiliating University	GONDWANA UNIVERSITY GADCHIROLI						
• Name of the IQAC Coordinator	DR. SHARADKUMAR PRABHUDAS PATIL						
• Phone No.	07136223159						
• Alternate phone No.	9403126048						
• Mobile	9423416183						
• IQAC e-mail address	patilsharadkumar@gmail.com						
• Alternate e-mail address	bascollegeetaplli@gmail.com						
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://bhagwantraocollege.com/pdf/AQAR/AQAR%202019-20.pdf">https://bhagwantraocollege.com/pdf/AQAR/AQAR%202019-20.pdf</a>						
4.Whether Academic Calendar prepared during the year?	Yes						
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://bhagwantraocollege.com/pdf/calender/Academic%20Calendar%202020-21.pdf">https://bhagwantraocollege.com/pdf/calender/Academic%20Calendar%202020-21.pdf</a>						
<b>5.Accreditation Details</b>							
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to		
Cycle 2	B	2.01	2017	27/11/2017	26/11/2022		
6.Date of Establishment of IQAC	16/08/2005						
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>							
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount			
NIL	NIL	NIL	00	00			
8.Whether composition of IQAC as per latest NAAC guidelines	Yes						
• Upload latest notification of formation of IQAC	<a href="#">View File</a>						

<b>9.No. of IQAC meetings held during the year</b>	<b>3</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1. Preparation of Academic calendar for the session 2020-21 as per Gondwana University regulation. 2. Feedback from parents, alumni and students are collected, analyze and Action taken. 3. Regular meeting of heads of the various committees organized for analysis their work and quality improvement. 4. Meetings with teachers and Students of Arts &amp; Science faculty has been taken to understand and solve problems occurred to the students. 5. Suggested Women Grievance cell and VISHAKHA committee to organize program for women empowerment. 6. Monitor Teaching-learning and evaluation of results done on regular basis.</p>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
Academic Calendar	Academic calendar for the session 2020-21 as per Gondwana University regulation have been prepared and the all the activities if the institution are undertaken as per academic calendar.	
Promoting teachers to participate in conferences, seminars and workshops	Promoting teachers to participate in conferences, seminars and workshops of their concerning subjects and also	

	<p>present research papers there.</p> <p>This will help them for their research activities. The teacher in the college are encouraged for research activities individually and in collaboration with other colleges. Teachers who are registered for Ph.D. are suggested to complete their works as soon as possible and those who are not registered yet are suggested to register for Ph.D.</p>
Feedback mechanism	<p>Feedback from parents, alumni and students are collected, analyze and Action taken on the suggestions given in the feedbacks.</p>
Promoting Extension Activities	<p>IQAC suggested to undertake various extension activities to the heads of committees. Various social awareness programs are organized by these committees. Long-life learning and Extension services department has done well by taking various programs. NSS department also contribute more in extension activities during the year. Special Camp was organized at Gurupalli where medical camp was arranged for the local people with good response.</p>
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
CDC	01/01/2021

<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2021	17/12/2021
<b>15.Multidisciplinary / interdisciplinary</b>	
These Courses are not running in the institution during this session.	
<b>16.Academic bank of credits (ABC):</b>	
Academic Bank Credit (ABC) Accounts are opened in First year students of B.A. and B.Sc.	
<b>17.Skill development:</b>	
Two skill based training programs have been started in the institution through MoU.	
1) Fish Cultivation	
2) Production of Nutritive products from forest produce.	
<b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	
No online courses have been conducted by the institution for integration of Indian Knowledge system.	
<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>	
Two streams of UG courses are running in this institution. Through this education students are motivated for Govt. Services, leadership and social services by teaching learning process. students from science stream are educated to developed scientific vision particular technical and industrial field. Institution also started two skill based training program for their self decision.	
<b>20.Distance education/online education:</b>	
No Distance education and online education is carried out in the institution during this year.	
<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1	2

Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1	455
Number of students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.2	189
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	114
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	16
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	00
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

4.Institution	
4.1 Total number of Classrooms and Seminar halls	7
4.2 Total expenditure excluding salary during the year (INR in lakhs)	26.186227
4.3 Total number of computers on campus for academic purposes	8

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**Response:**

Bhagwantrao Arts and Science College, Etapalli is affiliated to the newly established Gondwana University, Gadchiroli which was carved out of Rashtrasanta Tukadoji Maharaj Nagpur University, Nagpur since 27th September 2011. College follows the university designed guideline and curriculum. The college operates at UG level courses for Bachelor of Arts and Bachelor of Science keeping in mind goals and objectives that is to make the students not only employable but also provide base for higher educations.

**VISION:**

Bhagwantrao Arts and Science College, Etapalli intends to fulfill requirement of higher education in rural areas through development of knowledge, skills and abilities in young generation to be successful in this competitive world.

**MISSION:**

The mission of our institution is to realize the above vision by providing platform to the students for inculcation of knowledge,

skills and abilities with academic development to create wisdom. The institution will spend every effort to have the above vision and mission through achieving the following goals:

1. Provide an up to date, stimulating and effective learning in the basic education for students.
2. Provide students with essential and sufficient background in basic education as required by their departments.
3. Allow students to enjoy beauty of basic education in life.
4. Keep the highest followed standard applied nationally and internationally in equipping students with excellent scientific background in basic education.
5. Enforce the fact that basic education is usually considered as indicator of the success of students in their graduate studies.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**Response:**

Academic calendar strictly followed by institution for the conduction of Continuous Internal Evaluation (CIE). Academic calendar is prepared at the beginning of every session and IQAC approves it with suggestions so that teachers should know all the activities regarding Continuous Internal Evaluation process. All the college level committees strictly implement the academic calendar that includes various curricular, co-curricular and extra-curricular activities as per schedule. For the implementation of internal assessment process smoothly, examination committee formed at the college level which monitors overall internal assessment process. Every department conduct and monitor seminar and presentations for students in each semester as per course outcome assessment plan.

Institution always motivates the students to take part in college level and university level Quiz competition, Debate competition,



Projects and Research Activity like Avishkar, Science Expo for enhancement of research skills and abilities. Every faculty member prepares their plan for teaching and evaluation process of assigned subject. Continuous internal evaluation of students is done through Assignments, Practical Examination, Semester Examination, Seminar, Unit Test, Project Work, Power Point Presentation and Attendance by respective faculty. Unit test are conducted by department as per time table and individual faculty members set the question papers of unit test and model examination for their respective courses.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**2**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

## 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution runs the courses in Arts and Science stream. Curriculum is designed by Gondwana University, Gadchiroli which

includes various topics covering cross cutting issues relevant to Gender, Environmental, Sustainability, Human Values and Professional Ethics. Environmental Studies is a compulsory subject for all second-year students in Arts and Science, related to Environment and Sustainability. Other cross cutting issues relevant to Gender, Human Values and Professional Ethics are covered in the prescribed syllabus of University in various subjects in the form of topics and co-curricular activities. Values of professional ethics are inculcated curricular subjects which are mentioned in course and program outcome. Institution is well aware about various social / environmental issues and tries to address them through curricular, extracurricular and co-curricular activities.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

55

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
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File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://bhagwantraocollege.com/pdf/feedback/2020-21.pdf">https://bhagwantraocollege.com/pdf/feedback/2020-21.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

720

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

189

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Their is no slow learners during this academic year.**

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
475	16

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods, such as experiential learning, participative learning, and problem-solving methodologies, mentioned below, are used for enhancing learning experiences of the students.

#### Experiential Learning:

UG students perform the mentioned practicals in their syllabus. Projects are conducted by students of UG courses.

Seminars are conducted for UG students. Students are instructed to deliver seminar compulsorily.

#### Participative Learning:

Student seminars, and workshops on various topics of emerging issues are organized.

#### Problem solving methodology:

Assignments on various topics are given to students to strengthen their knowledge of the topics taught. Answers of assignments are checked, and their difficulties are solved by the teacher Quizzes and competitive exams are also organized.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="#">NIL</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Emphasizing on ICT enabled tools for effective Teaching-Learning process is always encouraged. To cope with the current scenario of education teachers and students must compulsorily be integrated with the use of ICT enabled tools. Classrooms are equipped with facilities to use ICT enabled tools. LED/LCD projectors, and internet connections are provided in Laboratories as well as Classrooms. Teachers use Power-point presentation and YouTube videos in their teaching. Organizing seminars, etc. for the students using ICT tools. Teachers use blended mode of teaching use of Google Form for various purposes such as taking feedbacks from stakeholders,

conducting quizzes and unit tests, etc. WhatsApp are also created for them.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

161

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As suggested by University Grant Commission, New Delhi, the College has established a Grievance Redressal Cell, To provide a mechanism for redressal of students grievances and ensure the transparency in admission and prevention of unfair practices, etc. The function of the cell is to look into the complaints lodged by any student and judge its merit. The Grievance Cell is also empowered to look into matters of harassment. Anyone with a genuine grievance may approach the department members in person, or in consultation with the officer in charge of Grievance Redressal Cell. In case the person is unwilling to appear in self, grievance may be dropped in writing at the letterbox/suggestion box of the Grievance Cell at near Principal cabin. Grievances may also be sent through e-mail to the officer in charge of students Grievance Cell.

The Committee -



1. Dr. S. N. Bute (Principal)
2. Dr. S. D. Maind (Director of Physical Education)
3. Dr. B. D. Kongre- Arts Stream (Head, Department of English)
4. Prof. V. P. Pattiwar (Librarian)
5. Dr. S. P. Patil - Science Stream (Head, Department of Botany)

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

#### BHAGWANTRAO ARTS & SCIENCE COLLEGE, ETAPALLI

#### GRIEVANCE & REDRESSAL CELL REPORT

2020 -2021

As suggested by University Grant Commission, New Delhi, the College has established a Grievance Redressal Cell, To provide a mechanism for redressal of students grievances and ensure the transparency in admission and prevention of unfair practices, etc. The function of the cell is to look into the complaints lodged by any student and judge its merit. The Grievance Cell is also empowered to look into matters of harassment. Anyone with a genuine grievance may approach the department members in person, or in consultation with the officer in charge of Grievance Redressal Cell. In case the person is unwilling to appear in self, grievance may be dropped in writing at the letterbox/suggestion box of the Grievance Cell at near Principal cabin. Grievances may also be sent through e-mail to the officer in charge of students Grievance Cell.

The college has constituted a Grievance and Redressal Committee in the beginning of academic Year 2020 - 2021. The meeting of the committee was held in Principal's cabin with available members in the month of July and took the following decisions.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcomes, Programme Specific Outcomes and Course Outcomes for all programmes are stated and hosted on the institutional website. It has following link

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://bhagwantraocollege.com/program_outcome.php">https://bhagwantraocollege.com/program_outcome.php</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Each department of the Institution sets its benchmarks for respective subjects. It is compared with the performance of students in the university results to measure the attainment of COs. Program results and progression of students are used to measure attainment of POs. It has following link:

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://bhagwantraocollege.com/course_outcome_Bsc.php">https://bhagwantraocollege.com/course_outcome_Bsc.php</a>

### 2.6.3 - Pass percentage of Students during the year

### 2.6.3.1 - Total number of final year students who passed the university examination during the year

110

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://bhagwantraocollege.com/pdf/feedback/2020-21.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

#### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.2.1 - Number of departments having Research projects funded by government and non-

**government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

1

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards**

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**

**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

18

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published**

**in national/ international conference proceedings per teacher during the year**

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

6

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institution has created an ecosystem for innovation and has initiatives for creation and transfer knowledge. Institution is actively engaged in creating an ecosystem for innovation and transfer of knowledge to the society through teachers, researchers and students. During 2020-21 institution has made effort to enumerate research activities. There are two research supervisor from different disciplines in Gondwana University, Gadchiroli. The faculty members regularly update themselves through orientation/refresher and various conferences, seminars and workshops. The institution provides conducive environment for innovation through utilization of modern laboratory equipment, computers, hi-speed internet, WiFi, academic resources in the library for organization of guest lectures. During this year institute has collaborated and signed 2 functional MoU with other non-government organizations for conducting activities. The college also organize awareness program various issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities as per norms laid down by statutory bodies to continue with any academic activity. Following infrastructure and physical facilities are available in our institution. It has total Campus area of 8003.37 sq. meter and total 06 classrooms, each classroom well equipped with comfortable desks, benches, dais, and boards. The

institution also has 01 seminar hall with ICT facilities. There are 04 well equipped laboratories for the conduction of practical. The college has separate class rooms for Arts and Science faculty. Classrooms are sufficient to occupy admitted students for the teaching-learning process. Each and every department, office, library is well equipped with computing facilities. The college also has inverter as well as generator facility for the alternative source of electricity. The Institution has installed a pure RO. drinking water filter. There are some Xerox Machines for printing the documents.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution emphasizes on all round development of a student hence it takes special interest in providing facilities for extracurricular activities, some of the facilities are sport games of the college provided to the students. The Institution has adequate facilities for sports games (Indoor, outdoor), It has Volleyball court; Yoga platform, Kabaddi, Shot put /Discus throw, Single Bar, Kho-Kho, Cricket ground, Long jump/High jump, Badminton court (outdoor), Javelin, Chess (Indoor) etc.

The College also has cultural Department and the department of Cultural is regularly Conduct the Cultural Programs in every year. The institution has a functional NSS unit with strength of 200 students. National Service Scheme (NSS) volunteers have taken up action to relief and rescue operations in flood area.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1



#### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.73800

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College library is not automated with ILMS software. The distribution of books is being managed with College BT Card. All the records of distribution of books are to be maintained manually with the help of accession register.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.06492**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**3**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has an internet connection of 35 MBPS capacity from optical fiber service provider. The college has been providing with 35 MBPS capacity of internet connection through its college fund. We have outdoor wireless unit. In the college campus the router has been installed in the office area and our college provides wireless Wi-Fi facility to the teacher as well as to the students. This internet connected to the entire department i.e. Principal chamber, Administrative department, Office, NSS & Sport room, Library and the Department of Botany. These facilities of the college are regularly maintained and college ensures that the benefit of the facility is available to all the enrolled students and the staff member of the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

8

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4.70458

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The following infrastructure facilities are well maintained and taking care of it:

1:- Laboratory: - To ensure proper functioning of laboratories, respective departments are allotted funds in proportion to the strength of students. Departments utilize funds for purchasing new equipment's, experimental boards and maintenance of the laboratories.

2:- Library: - We have already created library Advisory Committee. Its periodic meetings are held regularly and discussion is done regarding the maintenance and smooth conduction work of library. The principal approves all maintenance and orders the librarian to done this work.

3:- Sports: - All the sports activities are organized under the

guidance of Director of the physical education. College team selection trials are organized and teams are formed according to the performance.

4:- Computers: - As per requirement of the departments, the college administration provides computers. Maintenance of the computers is carried out by hired technician which take cares of installing software's, operating systems, and other applications on all the computers of the institute.

5:- Classrooms: - Classrooms are always cleaned every day by college peon, furniture is also cleaned. LCD Projectors are regularly checked and if there is problem it can be solved by external agency, Infrastructure committee held the meeting and after that takes care of it. Similarly furniture is repaired by the local carpenter.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

188

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution /

**non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0



File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities. Various committees such as Economics student study committee, Political Science student study committee, women grievance cell, Student grievance committee, etc. have been formed during the session 2020-21. Students' representations are given primacies in all the committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Bhagwantrao Arts & Science College, Etapalli was established in 1992 and has successfully completed its 27 years. During these 27 years of journey large number of alumni completed their education from this institute. Though the institute is working in tribal, rural & Naxalite area it contributes great in the area of education. Many alumni of this college have been working in different fields like Education, police Department , Health sector, political, agriculture, business .

Every year an Alumni association is constituted that consist of President, Vice-president, Secretary, Treasurer and members, all from Alumni. Alumni Association works for the overall development of students as well as the institution.

Our institute has Alumni activity committee which works for fulfilling following objectives.

- To arrange guidance of Alumni for current students of the Institute.
- To mentor the alumni of the institute for higher education.
- To work for enhancement in participation of alumni.
- To encourage involvement of alumni in the process of development of Institute.
- To facilitate proper interaction between alumni and institution.
- To encourage and guide the students of the institute on self-employment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

1) The Principal is the head of the institution and the management gives sufficient freedom to the Principal. The College Development Committee is entrusted with the responsibility of deciding policies. It is also a chief functionary in approving all administrative, academic, and financial matters. All the major administrative and academic decisions are taken by principal in consultation with CDC and IQAC.

2) IQAC committee is entrusted with the responsibility to develop a system for conscious, consistent, and catalytic improvement in the overall performance of the institution. In the college there are different Cells and Committees viz. Grievance Redressal Cell, CDC Committee, Library Committee, Sports Board, Protectoral Discipline and Anti Ragging Committee, Sexual Harassment Cell, Placement cell, Student welfare and Staff Advisory Committee, Youth welfare committee through which all the administrative and policy regarding students and college are taken. The IQAC is at centre of all academic and co-curricular activities of the college. The IQAC and CDC involved actively in making key policy decisions and considering important proposals for the development of the institution. The Head of the Departments, conveners of various committees along with the staff members play an important role in implementing the institutional policies.

File Description	Documents
Paste link for additional information	<a href="https://bhagwantraocollege.com/vision_mission.php">https://bhagwantraocollege.com/vision_mission.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**Role of the Management:** To ensuring the design and implementation of its policies and plans To monitor and govern the institution vision, mission and the objectives. To provide the required financial support to the institution. It makes the necessary provisions for providing the funding to maintain and improve the quality of infrastructure, faculty's initiation for various activities To provide and upgrade infrastructure. To interact with staff representatives through the Local Managing Committee (LMC) it's called College Development committee. **Role of the Principal:** - To ensure academic growth of the college. - To assist in planning and implementing academic program. To administer and supervise curricular, co curricular and extracurricular activities of the college. - Admission of students and overall administration including maintenance of accounts. **Role of the Faculty:** To Do the NAAC works. To enrich the teaching learning and evaluation process. To promote academic excellence by upgrading the skills and knowledge. To be a facilitator in co-curricular and extracurricular activities. To be a mentor to students. Faculty plays a major role in design and implementation of quality education policy.

File Description	Documents
Paste link for additional information	<a href="https://bhagwantraocollege.com/cdc.php">https://bhagwantraocollege.com/cdc.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our few Classrooms in our institution were traditional. To establish well furnished and ICT based classrooms was in strategic plan. We wanted them to be ICT based. So the resolution was passed in IQAC meeting. Regular meetings of College Development Committee are held for assessing the development needs, streamlining the essential

requirements for development, determining the policies, and evaluation. - Daily meeting are of principal, IQAC coordinator, office clerk, librarian and heads of departments for discussing the routine affairs. - Dissemination of information to Student's Council, implementation of plans and collection of feedback is prominently assured.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1) All the major administrative and academic decisions are taken by Principal in consultation with CDC.

2) IQAC committee is entrusted with the responsibility to develop a system for conscious, consistent, and catalytic improvement in the overall performance of the institution. Under IQAC, various committees are formed to carry out work essential for overall quality improvements of the college.

3) Members participate in decision making process, giving counseling to students and analyzing feedback mechanism. A suggestion box is also installed in the campus to put letters of grievances.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Institution of both teaching and non-teaching staff are felicitated by the Management. Non-teaching staff is provided the opportunity to participate in different courses / seminars related to computer literacy, administrative skill etc. for the up gradation of their knowledge. The teaching and non-teaching staff are granted the different types of leaves such as study leave, earned leave, medical leave etc. as per the norms of State Government and the UGC.

1) GPF/DCPS scheme is available for all staff members.

2) Provision of Medical reimbursement for staff members as per state government rules

3) All leave facilities as per government rules and regulations have been sanctioned.

4) For Non-teaching staff Festival advance scheme is also available.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

##### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In our college, Research Committee takes initiative in the process of performance appraisal of staff members and acts as per the directions of IQAC of the college. It works continually during the entire academic year. Every year, IQAC collects feedback of teachers from students regarding teaching-learning process. Strength and weakness from the feedbacks are analyzed and takes required measures to improve the suggestions. Teaching staff is evaluated and performance is measured with the help of Daily Teaching Reports, Academic Diary, and Attendance Sheets . At the end of academic year, Academic Performance Indicator and Performance Based Appraisal forms are sought from the teaching staff by the IQAC.

For teaching-staff the Annual Self-Assessment is done through the Performance Based Appraisal System (PBAS) format approved by university. For non-teaching-staff performance appraisal is assessed by confidential report (CR).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1) The administration conducts internal and external audits of all



the financial transactions incurred throughout the financial year.

2) The heads that come under the purview of audit are salary grants, non-salary grants. The external audit is done by the office of Joint Director of Higher Education, Nagpur.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College gets the financial assistance from the Government in the form of salary grants for aided courses only. The central administration always maintains transparency in matters related with finance. Annual budget is prepared and is placed in the meeting of college development committee (CDC) for approval. When there is a need for any expenditure incurred on any item, a proper demand in writing is made to the Principal by the person concerned. The Principal verifies the proposal and directs the department or official concerned to invite quotations of reputed concerns as per provisions laid down by the management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In our College, the IQAC plays an important role relating to quality improvement amongst the staff.

1) In the beginning of the session, different college committees are formed for the smooth functioning of the college, Academic Calendar is prepared and all the activities are implemented as per plan.

2) IQAC of the college takes initiative to prepare financial budget of the year and get it sanctioned from the concerned authority. In every academic session, this cell organizes meetings of all stakeholders which help to improve the quality culture of the college. As per requirement, the IQAC has made MOUs with different Industries and Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institute is well aware that teaching-learning process should be updated with rapidly changing time and technology. IQAC reviews the teaching-learning process regularly through different ways.

1) Meetings of IQAC are conducted every now and then and the detailed discussion is held about the teaching learning process as given under- The meeting of IQAC .The detailed discussion regarding the teaching learning process was done. Recommendation to use ICT based tools was made.

2) The Library, is the soul of college, which enhances the quality of students. It is enriched with various novels, plays, professional books, reference books, books for competitive examinations. These activities proved complementary to Teaching-Learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Gender Sensitization Programmes conducted:**

**Institution has shouldered the responsibility of gender sensitization and has conducted various gender equity & sensitization programmes in curricular and co-curricular activities.**

## Specific facilities provided for women

### Safety and security:

- CCTV (Close Circuit Television) cameras are installed at various places in the college premises.
- Women Complain Box: Suggestion box is installed in girls common room
- First Aid Box: for emergency the first Aid kit is keep in girls common room
- Sanitary Napkin Box: Sanitary Napkin Box is kept in girls common room

### Counseling:

- Guest lecturers/workshops/seminars are organized to address issues like woman health and hygiene, safety and security, gender-based violence, women right and gender equality, etc. to make the girls students aware.
- The female students are counseled from time to time by their mentors.
- The institution promotes the female students to participate in all the curricular and extracurricular activities, NSS, inter-collegiate competitions, etc.

### Common Room:

- There is a girl common rooms along with general toilet

### Internal Complaint Committee.

- Formation of VISHAKHA committee and Sexual Harassment committee

File Description	Documents
Annual gender sensitization action plan	<a href="https://bhagwantraocollege.com/pdf/7.1.1.pdf">https://bhagwantraocollege.com/pdf/7.1.1.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://bhagwantraocollege.com/pdf/7.1.1.pdf">https://bhagwantraocollege.com/pdf/7.1.1.pdf</a>

## 7.1.2 - The Institution has facilities for

D. Any 1 of the above

alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

### 1. Solid Waste Management

The college has open campus and there are many plants.

The biomass obtained from plants are collected by peons.

Collected biomass is buried in pit to get compost.

The compost is ready within 60 days.

Now this compost is used for plant.

The paper waste like assignment, practical record, and office waste paper has no any recycling process unit in our college, so it given to local waste paper collector.

### 2. Laboratory Waste Management

Mostly laboratory waste water is generated from department of chemistry, Zoology and Botany.

It contains two layers one contains grass, straw. this layer absorbs some minute solid partical, bacteria and fungus etc.

In future we try to remove heavy metal and toxic partical by using appropriate method.

#### 4. Biomedical Waste Management:

The biomedical waste is generated in department of Zoology and Botany. For the disposal of biomedical waste we prepared incineration pit, as it is best way biomedical waste management.

#### 5. E-Waste Management:

Day by day peoples use more electronic goods.

In our college E-Waste generated in laboratory and office is collected.

There is no separate unit for recycled of E-Waste in college, so it given to local E-Waste collector.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	<a href="#">View File</a>

#### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered

A. Any 4 or All of the above

<p><b>vehicles</b></p> <p><b>3. Pedestrian Friendly pathways</b></p> <p><b>4. Ban on use of Plastic</b></p> <p><b>5. landscaping with trees and plants</b></p>	
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</b></p> <p><b>1.Green audit 2. Energy audit</b></p> <p><b>3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	C. Any 2 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>
<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b></p> <p><b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution was established with a vision to uplift educationally, economically, and socially underprivileged people. Since its establishment, as reflected in its vision, it has a tradition of tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities. The institution organized various following mentioned activities for inculcating the values of tolerance, harmony towards cultural diversities in the region: Birth anniversaries of great national heroes are observed to inspire the students. National days, festivals, awareness rallies, and government campaigns are regularly observed in the institution. The NSS unit conducts COVID-19 awareness program.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**Bhagwantrao Arts & Science College, Etapalli Dist- Gadchiroli**

**Programmes List 2020-21**

**Social Justice Day**



World Tribal Day

Independence Day

Teachers Day

Mahatma Gandhi And Lal Bhaddur Shashtri Jayanti

Veer Baburao Shedmake Shaheed Day

Constitituton Day

Mahatma Phule Death Anniversary

Dr. Babasaheb Ambedkar Death Anniversary

Swami Vivekanand Jayanti

National Voters Day

Republic Day

World Womens Day

Dr. Babasaheb Ambedkar Jayanti

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Bhagwantrao Arts & Science College, Etapalli Dist- Gadchiroli**

**Programmes List 2020-21**

**Social Justice Day**

**World Tribal Day**

**Independence Day**

**Teachers Day**

**Mahatma Gandhi And Lal Bhaddur Shashtri Jayanti**

**Veer Baburao Shedmake Shaheed Day**

**Constitution Day**

**Mahatma Phule Death Anniversary**

**Dr. Babasaheb Ambedkar Death Anniversary**

**Swami Vivekanand Jayanti**

**National Voters Day**

**Republic Day**

**World Womens Day**

**Dr. Babasaheb Ambedkar Jayanti**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practices -1(2020-21)

#### 1. Title of the Practice:

Covid-19 Awareness programme

#### Objectives of the Practice:

To develop social thinking among students and teachers.

To aware the local people in villages about Covid-19.

To distribute the masks to poor people

### Best Practices -2 (2020-21)

#### Title of the Practice:

Cope with Online Learning

#### Objectives of the Practice:

The objectives of the practice are:-

To search for an alternative source of offline classes.

To ensure that student not deprived from guidance regarding study during Covid-19 pandemic situation

To ensure that teacher can adopt the alternative mode of teaching very quickly

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**7.3.1: Portray the performance of the Institution in one area distinctive to its priority and thrust**

1. The performance of the institution in one area distinctive to its vision: The college is a co-educational institution situated in an economically backward, rural and tribal area of Gadchiroli district. The college offers under graduate programmes both in Arts and Science stream to the aspiring youths of the district. At present there are twelve departments which B.A. and B.Sc.(CBZ/PCM) courses.

2. The performance of the institution in one area distinctive to its priority: College gives priority to promote education to poor students of rural and tribal background. The students of the locality can't afford their education in the urban colleges, due to several reasons basically financial. So, our college provides academic environment to those aspiring students of the rural

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

To continue to provide congenial learning environment for holistic development of Students, Faculty and Supporting Staff

To continue to provide holistic value based education

To inculcate entrepreneurial abilities in students to face the challenges of corporate world.

To stimulate the academic environment for promotion of quality in

## teaching-learning process

To undertake quality-related research studies, consultancy and training programmes

To conduct various activities that will help students and staff to develop these skills

To increase Extension activities

To develop more formal linkages through MoUs

To facilitate continuous upgradation of the college

To create awareness and initiate measures for protecting and promoting environment

To promote Research by students and Faculty

To monitor Quality Assurance and Quality Enhancement activities

To support various Staff Welfare measures.

To devise techniques to improve Teaching Learning & Evaluation process

To arrange career guidance programmes

To emerge as an exemplar to other colleges

To prepare AQAR 2021-22 and uploading on the NAAC Website To Preparation of SSR for third cycle for NAAC Accreditation Submission of the IIQA (Institutional Information for Quality Assessment)